

Minutes of Travis County Emergency Services District #3

September 23, 2024

Attached to and incorporated into these minutes is a copy of the official agenda for the September 23, 2024 meeting.

Under Agenda Item 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners John Villanacci, David Detwiler, and Matt Escobedo in attendance. Fire department personnel present at the meeting included: Chief Wittig, Business Manager Herb Holloway, and Firefighters Torres, Barfield, and Ramsdell.

Under Agenda Item 3: There were no comments.

Under Agenda Item 4: The minutes of the August 26, 2024 Regular meeting were reviewed. Commissioner Detwiler moved to approve. Commissioner Escobedo seconded the motion, which carried unanimously.

Under Agenda Item 5: The Treasurers Report ending August 2024 was reviewed. Commissioner Villanacci moved to approve. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 6: Checks over \$2,000 from August 22 to September 19, 2024 were reviewed. Commissioner Villanacci moved to approve. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 7: The Investment Officers Report was reviewed. Commissioner Detwiler moved to approve. Commissioner Escobedo seconded the motion, which carried unanimously.

Under Agenda Item 8: The Maxwell Locke & Ritter Engagement Letter for audit ending September 30, 2024 was reviewed. Commissioner Escobedo moved to approve. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 9: The Proposed property tax rate of .0530 per hundred was adopted by a show of hands from Commissioners New, Villanacci, Detwiler and Escobedo in agreement. Commissioner Knight was absent.

Under Agenda Item 10: The Adopted tax rate of .0530 per hundred was signed into Order by Commissioners New.

Under Agenda Item 11: The Dispatch Interlocal Agreement with Austin Fire was reviewed. Commissioner Escobedo moved to approve. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 12: President New called a closed meeting under Texas Government Code 55.074 at 7:51p.m. relating to Personnel Matters. The Closed meeting was reopened into the Regular Meeting at 8:03 p.m. Mr. New reported that no actions were taken.

Under Agenda Item 13: Chief Wittig presented the Sales Tax reports.

Under Agenda Item 14: Chief Wittig presented the Monthly Status Report.

Under Agenda Item 15: No announcement made.

Under Agenda Item 16: It was announced that the next REGULAR Board meetings of TCESD #3 would be held on October 28, November 25, and December 16, 2024 at Station 302.

Under Agenda Item 17: Meeting was adjourned at 8:05 p.m.

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular and publicized meeting at 7:00 p.m. on Monday, September 23, 2024 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approve the minutes of the August 26, 2024 regular meeting of the District.
5. Review and approval of the Treasurers' monthly report for August 2024.
6. Approve payments over \$2,000 from August 22 to September 19, 2024.
7. Review and approve Investment Officers Report
8. Review and approve Maxwell Locke & Ritter Engagement Letter for audit ending September 30, 2024.
9. Adopt the proposed tax rate of .0530 per hundred which was published in the Austin Chronicle on September 6, 2024.
10. Sign Order adopting a property tax rate of .0530 per hundred
11. Review and approve of the Dispatch Interlocal Agreement with Austin Fire.
12. Under Texas Government Code 555.074 (Deliberations about Personnel Matters) the Board will call for a CLOSED MEETING.
13. Review Sales Tax Statistics
14. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Project Updates
15. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
 2. Commissioner Announcements (no action will be taken on any such announcements).
16. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
17. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ .M. on September 20, 2024.

By: _____ Herb Holloway, Business Manager